

# Online Athletic Clearance

1. Visit [www.AthleticClearance.com](http://www.AthleticClearance.com)
2. Watch quick tutorial video
3. **Register.** PARENTS must register with a valid email username and a password. Upon submitting, you will then be asked to type in a code to verify you are human. If this step is skipped your account will not activate.
4. Login using the email address you used to register.
5. Select **"New Clearance"** to start the process.
6. Choose the School Year in which the student plans to participate. *Example: Football in Sept 2017 would be the 2017-2018 School Year.*  
Choose the School at which the student attends, then choose Sport (if your athlete will play multiple sports, select the first one they will play; you will have an option later to select additional sports)
7. Complete all required fields for Student Information. At the end of this step, is a link to download the physical form. You must take this form with your athlete to their doctor, and return the signed hard copy to the doghouse.
8. Save and continue to Step 2 entering Educational History, Medical History and Signature Forms.
9. Once you reach the **Confirmation Message** you have completed the process. If you would like to register for additional sports/activities please check off those sports below the Confirmation Message. Electronic signatures will be applied to the additional sports/activities. Print this page, attach the signed and dated copy to your physical form and return to the doghouse.
10. All of this data will be electronically filed with your school's athletic department for **review**. When the student has been **cleared for participation**, you will be sent email notification.

## Online Athletic Clearance FAQ

### What is my Username?

Your username is the email address that you registered with.

### Multiple Sports

Once you complete a clearance for one sport and arrive at the Confirmation Message, you will have the option to check off additional sports/activities for the current school year.

If you decide to participate in an additional sport/activity later on, you can access the multiple sport check boxes by clicking on "Print" under the Confirmation Message of your original Clearance for that specific year.

### Physicals

The physical form your school uses can be downloaded on Step #1 or Student Info at the bottom of the page.

### Why haven't I been cleared?

Your school will review the information you have submitted and Clear or Deny your student for participation. You will receive an email when the student is cleared.

Questions? Go to [Support.AthleticClearance.com](http://Support.AthleticClearance.com) and submit a ticket.